

The Delta Kappa Gamma Society International

DKG VT

ETA Chapter



Chapter Rules

Revised March 2, 2020

ETA CHAPTER RULES

March 2020

ARTICLE 1 – NAME

The name of this chapter shall be ETA Chapter, DKG VT, The Delta Kappa Gamma Society International

ARTICLE 11 - MISSION and PURPOSE

MISSION - The Delta Kappa Gamma Society International promotes professional and personal growth of women educators and excellence in education.

PURPOSE - The purpose of ETA Chapter shall be to promote the seven purposes of The Delta Kappa Gamma Society International and DKG VT Organization.

ARTICLE 111 – MEMBERSHIP

Membership is in accordance with the Constitution, Article 111, and the International Standing Rules, Section 3. ETA Chapter has full authority for the administration of membership with an accurate and current roster kept by the treasurer.

1. New members shall be nominated by current members.
2. Procedure:
 - Sponsor will invite prospective member to a meeting.
 - Completed current Recommendation Form will be given to the Membership Committee.
 - Membership Committee Chair, Committee member or President will present the name of the prospective member and her background information at a regularly scheduled meeting.
 - Membership Committee will provide an orientation meeting for nominated members prior to induction.
3. The membership will vote.
4. The Induction Committee shall be responsible for the induction ceremony.

ARTICLE 1V – FINANCES

Financial matters shall be in accordance with the Constitution, the International Standing Rules and DKG VT Bylaws.

1. Dues
 - Dues, per year, shall include chapter dues, DKG VT dues and International dues.
 - ETA Chapter dues shall be determined by the ETA Executive Board.
 - Dues shall be paid to the ETA Chapter Treasurer by the end of May.
 - Active: \$70.00 (and one dollar, optional, for Golden Gift)
Age 80+ years: \$57.00 (and one dollar, optional, for Golden Gift)
 - Reserve: \$37.00 (and one dollar, optional, for Golden Gift)
Age 80+ years: \$30.00 (and one dollar, optional, for Golden Gift)
 - An assessment may be voted on and approved by membership when deemed necessary.
2. A budget shall be prepared by the Finance Committee consisting of, at minimum, the Treasurer, and the Executive Board. The budget will be submitted to the membership in the

- Spring for adoption by the Executive Board.
3. The proposed budget shall be approved by the membership by voice vote at the September Meeting.
 4. The financial records shall be audited annually by a chapter appointed auditor. The report of the audit will be submitted to the ETA Chapter Executive Board for adoption.
 5. ETA Chapter shall maintain a Grant-In-Aid fund. The treasurer shall inform the membership of the status of this fund.
 6. Expenses:
 - Bills shall be approved by the Executive Board and paid for by the Treasurer or her designee.
 - President's pins shall be purchased by ETA Chapter and presented during induction.

ARTICLE V – ORGANIZATION

ETA Chapter shall govern the conduct of its business in a manner consistent with the Constitution, International Standing Rules, DKG VT By-Laws and the ETA Chapter Standing Rules. ETA Chapter President serves on DKG VT Executive Board.

ARTICLE VI– OFFICERS AND RELATED PERSONNEL

1. ETA Chapter officers shall be President, Vice President or Co-President, Recording Secretary and Corresponding Secretary for a two year term. Officers will work as an ETA TEAM. The Treasurer is selected by the Executive Board – Constitution, Article V1, Section A.
2. The chapter officers or ETA TEAM shall be elected in even-numbered years. Elections are in accordance with the Constitution, Article VI Section D3.
3. Election of Officers, duties of officers, and the filling of vacancies shall be in accordance with the Constitution, Article V1, Sections C & E.
4. The duties of the chapter officers shall be guided by the Constitution, Article V1, Section C, the International Standing Rules and the Alpha Lambda State Bylaws and ETA Chapter Rules.
5. The Nominating Committee shall be elected in the Fall of odd-numbered years to select nominees for elected officials.
 - The Nominating Committee shall present the slate of Officers to the membership, with any others accepted from the floor.
 - The Nominating Committee consists of no less than 3 and no more than 5 members.
 - The Nominating committee prepares ballots or conducts the election at the last meeting of even-numbered years.

ARTICLE V11 – EXECUTIVE BOARD

1. ETA Chapter Executive Board shall be composed of the elected officers and the immediate past-president.
2. Duties of the Executive Board shall be:
 - Select the Treasurer for the biennium.
 - Act in matters requiring immediate action.
 - Recommend policies / procedures to the membership.
 - Establish rules, for budget development and approval and supervise chapter finances.
 - Select the Parliamentarian as an ex officio member, without vote, with parliamentary authority designated for the governance of the chapter in which the authority is not

- inconsistent with the constitution or other adopted society rules.
3. A quorum shall be a majority of the voting members of the ETA Executive Board.

ARTICLE V111 – COMMITTEES

1. Society Business
 - Communications and Publicity
 - Budget and Finance
 - Chapter History
 - Membership
 - Nominations
 - Rules
 - Induction
 - Fundraiser
2. Society Mission and Purpose
 - Educational Excellence
 - Music
 - Scholarships
 - Grant-In-Aid is awarded to a High School Senior pursuing an Education Degree.
 - Scholarship is awarded to members for enrichment.
 - World Fellowship

ARTICLE 1X - MEETINGS

1. At least 4 business meetings are held each year; other meetings and excursions may be scheduled.
2. The quorum shall be a majority of the members present.
3. At least 4 meetings of the Executive Board shall be held.

ARTICLE X - COMMUNICATIONS & PUBLICATIONS

In accordance with Constitution Article X11, International Standing Rules 12.0, the ETA Executive Board approves publications. The ETA Chapter shall use electronic communication or a telephone tree.

ARTICLE X1 – PARLIAMENTARY AUTHORITY

Robert's Rules of Orders Newly Revised, govern the proceedings of the Eta Chapter in all cases not provided for in the Constitution, the International Standing Rules, the DKG VT Bylaws and Standing Rules and ETA Chapter Rules.

ARTICLE X11 – AMENDMENTS

1. Proposals for amendments shall be submitted to the Executive Board in writing, as needed.
2. The proposals for amendments shall be communicated electronically to the membership.
3. Proposed amendment(s) shall be voted on at a membership meeting.
4. The majority rules.

ARTICLE X111 – DISSOLUTION **(Constitution Article X1X)**

1. Obtaining the state's organization approval prior to taking any action is noted.

2. Procedure for the transfer of members follows international transfer procedures.
3. Funds remaining in dissolved chapter accounts are to be sent to the state organization treasurer. The chapter charter, paraphernalia and records are delivered to the state organization.

Date of last amendment - November - 2019

Date of last revision – March - 2020